

April 27, 2017

Life Safety & Property Protection Advisory Board Meeting Minutes

OSFM, 8181 Independence Blvd., Baton Rouge, LA 70806

ATTENDANCE:

BOARD MEMBERS:

Boyd Petty, Chairman State Fire Marshal's Office
Bradley Boudreaux – Fire Alarm / Security
Mace Bourgeois – Fire Extinguishers
Kevin Chauvin – Door Hardware
Frank Gardner – Fire Suppression
Russell Guidry – DOT Hydrostatic Testing
Jeffrey Okun – Fire Alarm
Paul Robinson – Locksmith
Donald Wilkins, Jr. – Security

ABSENT MEMBERS:

Richard Booth – Fire Sprinkler
Floyd Dupre - Security
Dera DeRoche Jolet – Associate Industry
Paul Sewall, IV – Locksmith

VISITORS:

Michelle Yungblut – ESA (Electronic Security Association)
Wayne Jones – Jones Security
Johnny Albert – Iberia Fire & Safety
Jason Albert – Iberia Fire & Safety
Nick Weismantel – Elite CEU
Kaleb Brashear – Elite CEU
Conrad Dupuy – LLSSA
V.J. Bella – State Fire Marshal – Retired
Sarah Grace Brooks – Louisiana Fire Extinguishers
Chris Arroyo – Fire Extinguisher & Supply
Pete Clement – Clement Fire & Safety
Lee Gillen – Brown Security
David Allen – Acadiana Security Plus
Mitchell Ewing, Jr. – RM Fire Protection
Mitchell Ewing, Sr. – RM Fire Protection
Karen Merritt - OSFM

CALL TO ORDER

Boyd Petty called the meeting to order at 10:08 am at the Louisiana State Fire Marshal's office in Baton Rouge.

AGENDA:

❖ Pledge of Allegiance

❖ Review/acceptance of the minutes from the February 9, 2017 and April 5, 2017 meetings

- Board members reviewed both sets of the minutes. A motion was made by Donald Wilkins to accept the minutes from February 9, 2017. The motion was seconded by Russell Guidry. All were in favor, none opposed. The motion passed unanimously. A motion was made by Donald Wilkins to accept the minutes from April 5, 2017. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.

❖ Michelle Yungblut presented the ESA (Electronic Security Association) CFAD (Certified Fire Alarm Designer) certification course as an initial certification alternative to NICET III for Fire Alarm qualifiers. Michelle was joined by Wayne Jones, the instructor of the CFAD certification

- ESA requires each candidate to complete a body of work that includes formal education, testing and job experience
- Step 1: To be eligible, the individual must already hold the CFAT certification (Certified Fire Alarm Technician) which consists of Certified Alarm Technician 1, Fire Alarm Installation Methods and Life Safety Code courses. Each of these courses has its own exam.
- Step 2: Training and testing which includes completing the PFAD (Professional Fire Alarm Design) course – 14 hours & with a proctored certification exam.
- Step 3: Document 60 months of work experience – verification of experience must come from company owner/representative and be notarized.
- Summary: CFAD certification consists of 4 courses of study with 57 hours of training, 3 course exams, 1 comprehensive certification exam and 60 months/5 years' experience.
- Changes in CFAD certification since it was last submitted for approval – 5 years' experience vs. 3 years, comprehensive certification exam vs. just course exams, 2 pre-requisites for PFAD course (FAIM and IBC/LSC) vs. 1 (FAIM) & removed duplicated content from PFAD that was in FAIM and added on more planning exercises and project management content

- Boyd asked if verification of work experience due to multiple jobs or being self-employed could be verified by a peer review committee and Michelle suggested that the AHJ could sign off on experience
- Brad Boudreaux spoke to Michelle about wanting to audit the course from beginning to end – Michelle said that any Board member is welcome to audit the course
- Mace Bourgeois asked about the procedure to obtain this certification – Michelle stated that one would apply for CFAD and ESA would then start by looking at the person’s work experience
- Boyd asked if one already had taken FAIM, how long ago taken would be accepted in the CFAD process – Michelle stated 5 years but they would take into consideration, say if one took FAIM 7 years ago but they were actively licensed and kept up with CEU’s, then they might accept that also
- Brad also asked about LSC & IBC, that maybe they could be offered in one course rather than choose one or the other
- David Allen asked about the recertification of CFAD, like NICET requires recertification every 3 years – Michelle stated that ESA requires recertification every 2 years with proof of 24 CEU’s of continuous training in that field

❖ **Kaleb Brashear and Nick Weismantel from Elite CEU presented the Fundamentals of Alarm Systems course and Security Systems Sales Certification course as initial course for Property Protection Sales/Design endorsement**

- The **Fundamentals** course provides an introduction to the design process of the intrusion alarm system, control panels, false alarm reduction, communications & site surveying and is a 7 hour course with a 1 hour proctored exam. It is a self-paced online course that contains 6 modules which have a 10 question quiz after each module. One must score at least a 70% on each quiz before going on to the final PSI proctored exam. Course is revised every 2 years.
- The **Sales** course main focus is to go beyond the sales process to concentrate on additional sales skills, product knowledge and to meet the client’s requirements and is a 7 hour course with a 1 hour proctored exam. It is a self-paced online course that contains 5 modules which have a 10 question quiz after each module. One must score at least a 70% on each quiz before going on to the final PSI proctored exam. Course is revised every 2 years.
- Should any Board member wish to audit either course, please contact either Kaleb or Nick and they will create a login for them.

❖ **Discussion and vote on FPC (Fire Protection Certification) Pre-Engineered Fire Suppression System Certification course as an alternative to NICET II for Pre-Engineered qualifiers**

- Mace Bourgeois gave an overview of the April 5, 2017 meeting and the Board received any comments from the audience before voting
 - A motion was made by Paul Robinson to approve the FPC course for Pre-Engineered qualifiers to take. The motion was seconded by Brad Boudreaux. All were in favor, none opposed. The motion passed unanimously.
- ❖ **Consideration of MongoTel’s VoIP & Networking course, Alarm.com’s courses and Bedrock Learning, Inc.’s Fundamentals of Electronics Systems Technicians and Security Access Control courses as CEU (Continuing Education Courses for Security and/or Fire Alarm endorsements.**
- The Board read all the information provided by the above named companies for CEU consideration.
 - It was noted that the form to apply for CEU/Initial course approval does not have an area to put the number of contact hours. The Board asked if the form can be changed by the next meeting to include a place for contact hours.
 - A motion was made by Kevin Chauvin to defer approval of the MongoTel course until July 27, 2017 because their information did not specify the contract hours for this course. The motion was seconded by Donald Wilkins. All were in favor, none opposed. The motion passed unanimously.
 - A motion was made by Brad Boudreaux to accept in globo all of the courses offered by Alarm.com for CEU courses based on contact hours noted in their paperwork. The motion was seconded by Donald Wilkins. All were in favor, none opposed. The motion passed unanimously.
 - A motion was made by Donald Wilkins to accept the CEU courses offered by Bedrock Learning, Inc. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.
- ❖ **New Business** – There was a general discussion about changes to the endorsements and how some changes would need legislative approval. Boyd would like to create more subcommittees to assist with any Rule changes that can be made. David Allen suggested taking Special Locking out of Security umbrella because of the submittals required. Boyd brought up the idea of a new endorsement – Limited Security instead. Boyd will call for a work session of the Board to review courses. Mitch Ewing, Sr. asked about detection in paint booths – should have Pre-Engineered & Fire Alarm or have Fire Alarm to do the detection.
- ❖ A motion was made by Paul Robinson and seconded by Brad Boudreaux to adjourn the meeting at 12:26pm. All were in favor, none opposed. The motion was passed unanimously.
- ❖

ADVISORY BOARD MEETING VOTES
APRIL 27, 2017
TOPIC: REVIEW OF THE LAST 2 MEETING'S MINUTES
(February 9, 2017 and April 5, 2017)

MOTION

Review of the last 2 Board meeting's minutes (2/9/17 and 4/5/17). A motion was made by Donald Wilkins to accept the minutes of 2/9/17 and 4/5/17. The motion was seconded by Russell Guidry and Frank Gardner, respectively. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH				X
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS	X			
KEVIN CHAUVIN	X			
FLOYD DUPRE				X
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROUCHE JOLET				X
JEFFREY OKUN	X			
PAUL ROBINSON	X			
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
APRIL 27, 2017
TOPIC: FPC COURSE FOR PRE-ENGINEERED QUALIFIER

MOTION

FPC course for Pre-Engineered Qualifier. The motion was made by Paul Robinson to accept the course, Pre-Engineered Fire Suppression System Certification, for Pre-Engineered Qualifier. The motion was seconded by Brad Boudreaux. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH				X
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS	X			
KEVIN CHAUVIN	X			
FLOYD DUPRE				X
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROUCHE JOLET				X
JEFFREY OKUN				X
PAUL ROBINSON	X			
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
APRIL 27, 2017
TOPIC: MONGOTEL VoIP & Networking COURSE

MOTION

A Motion was made by Kevin Chauvin to defer approval of the MongoTel course until July 27, 2017 because their information did not specify the contract hours for this course. The motion was seconded by Donald Wilkins. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH				X
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS	X			
KEVIN CHAUVIN	X			
FLOYD DUPRE				X
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROUCHE JOLET				X
JEFFREY OKUN				X
PAUL ROBINSON	X			
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
APRIL 27, 2017
TOPIC: CONSIDERATION OF SIXTEEN (16) COURSES OFFERED BY
ALARM.COM TO BE USED FOR CEU'S

MOTION

A Motion was made by Brad Boudreaux to accept in globo all of the courses offered by Alarm.com for CEU courses based on contact hours noted in their paperwork. The motion was seconded by Donald Wilkins. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH				X
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS	X			
KEVIN CHAUVIN	X			
FLOYD DUPRE				X
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROCHE JOLET				X
JEFFREY OKUN				X
PAUL ROBINSON	X			
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			

ADVISORY BOARD MEETING VOTES
APRIL 27, 2017
TOPIC: CONSIDERATION OF 2 COURSES OFFERED BY BEDROCK LEARNING,
INC. TO BE USED FOR CEU'S

MOTION

A Motion was made by Donald Wilkins to accept the courses offered by Bedrock Learning, Inc. as CEU courses. The motion was seconded by Frank Gardner. All were in favor, none opposed. The motion passed unanimously.

NAME	YES	NO	ABSTAIN	ABSENT
RICHARD BOOTH				X
BRADLEY BOUDREAUX	X			
MACE BOURGEOIS	X			
KEVIN CHAUVIN	X			
FLOYD DUPRE				X
FRANK GARDNER	X			
RUSSELL GUIDRY	X			
DERE DEROUCHE JOLET				X
JEFFREY OKUN				X
PAUL ROBINSON	X			
PAUL SEWALL, IV				X
DONALD WILKINS, JR.	X			



JOHN BEL EDWARDS
GOVERNOR

DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS

OFFICE OF THE STATE FIRE MARSHAL



H. "BUTCH" BROWNING, JR.
STATE FIRE MARSHAL

LIFE SAFETY AND PROPERTY PROTECTION
CERTIFICATION AND CONTINUING EDUCATION
COURSE REQUEST FORM

Date of Request:		
Please check the endorsement(s) the course is applicable for: <input type="checkbox"/> Sprinkler <input type="checkbox"/> Fire Alarm <input type="checkbox"/> Fixed Fire Suppression <input type="checkbox"/> Pre-Engineered <input type="checkbox"/> Kitchen Suppression <input type="checkbox"/> Fire Extinguisher <input type="checkbox"/> DOT Hydrostatic Testing <input type="checkbox"/> Security <input type="checkbox"/> Locksmith <input type="checkbox"/> CCTV <input type="checkbox"/> Door Hardware <input type="checkbox"/> Bank Locking <input type="checkbox"/> Gate Systems <input type="checkbox"/> All Endorsements		
Company Name:		
Company Location:		
Company Phone Number:	Company Fax Number:	Company E-Mail Address:
Company Website:		
Person Making Request:	Person's Title:	
Course Name:	Initial Certification? <input type="checkbox"/> Yes <input type="checkbox"/> No	Continuing Education? <input type="checkbox"/> Yes <input type="checkbox"/> No
How long has this course been taught?	How many credit hours are issued for this course? <div style="background-color: yellow; width: 50px; height: 15px; margin-top: 5px;"></div>	
List any other public agency which has accepted this course:		
Agency Name:	Agency Address:	Agency Phone #:

Add any additional names on rear of form.

For Office Use Only

Notes:	
Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date of Approval/Rejection:
License Category Course Endorsement Reference:	

OFFICE OF THE STATE FIRE MARSHAL, LICENSING SECTION
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